

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Special Utility Board Meeting, September 26, 2012
The Utility Board met at Rushville City Utilities Office @ 5:00 P.M.

Brian Bess called the meeting to order.

Roll Call was taken.

Board Members Present:

Brian Bess
Greg Coffin
Michael Singleton
Tim Sheehan
Phillip Starkey

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	City Attorney

This special meeting was called to discuss the 2013 Water and Wastewater budgets.

Les Day told the Board members that he adjusted the Wastewater Revenue to \$91,181 per month for the 2013 budget from \$96,600 per month on this year's budget. The reduction was made due to the new meter being installed at Intat Precision for their actual wastewater that is distributed back into the city's sewer system.

Les also said that the Interest On Long Term Debts on the Water budget will go down next year due to the meter lease being paid off in April 2013.

The PILOT program was discussed. Mayor Pavey told the Board members at the September 19, 2012 Board meeting that the City of Rushville will be collecting PILOT money from City Utilities beginning in 2013. Mayor Pavey said that the amount will be \$123,000.00. It is unclear if the payment will be made monthly, semi-annually or annually. Geoff Wesling, City Utilities' Attorney, told everyone that he would follow up with the Mayor to clarify how the payments will be made. There was also a discussion about if it will be necessary to set up a separate bank account for Water and Wastewater titled "PILOT" to transfer money into from operating. Also, Butch Singleton commented that the correct information must be passed to Crowe Horwath to be included in the rate study. This matter was tabled until all of the information can be gathered.

Les Day presented the Board members with the 2013 Salary Ordinance. Les told everyone that the ordinance reflected the 1% increase for the Utility employees that the Mayor had mentioned at the September 19th meeting for the city employees. Les then asked the board for an exception for two of the employees, Eric Schlechtweg and Cora Ortiz. He would like to promote both employees to new positions with an additional raise starting January 2013. The raise for Eric Schlechtweg would be an additional \$1.22 per hour due to his new qualifications and his new title would be Utility Maintenance/Plant Operator. He then asked for an additional \$1.00 per hour for Cora Ortiz with her new title of Assistant Customer Account Representative. Both employees have taken on more responsibilities besides their normal duties, and Les feels that it is fair to pay them for the additional work. Phil Starkey said that because of the promotion, he wants Cora to be cross-trained for all of the Customer Account Representative's job. Gina Jenkins told everyone that Cora is already doing some of this job, and that she will make sure that she is completely cross-trained in that area. Phil Starkey motioned to approve the additional money and promotions for the two employees. Tim Sheehan seconded the motion. The motion carried.

Butch Singleton motioned to approve the 2013 Salary Ordinance with the additional raises for the two employees. Tim Sheehan seconded the motion. The motion carried.

The Budgets were tabled until the additional information for the PILOT money can be clarified and included.

Phil Starkey motioned to adjourn. Butch Singleton seconded the motion. The motion carried.

The next regularly scheduled meeting will be October 17, 2012 at 5:00 P.M.

There being no further business, the meeting was adjourned.